



Room Rental Fee Schedule

Effective 1/09

Room Name	Full Day	Half Day	Room Style	Room Capacities	Room Dimensions
Emmaus 190	\$95	\$55	Flexible	50 w/ chairs 35 w/ tables & chairs	34 x 23 = 782 sq. ft.
San Damiano 183	\$85	\$55	Flexible	48 w/ chairs 38 w/ tables & chairs	33 x 22 = 726 sq. ft.
Grace Hall 185	\$85	\$55	Lecture style	Seats 72 people	40 x 22 = 880 sq. ft.
Keller 139	\$65	\$40	Flexible	30 people (round table setup)	31 x 22 = 682 sq. ft.
Rose 141	\$45	\$30	Flexible	Seats 2–15 Setup can vary	22 x 20 = 440 sq. ft.
138	\$45	\$30	Board meeting style	12 chairs w/ a long conference table	22 x 20 = 440 sq. ft.
143	\$45	\$30	Board meeting style	10 chairs w/ a long conference table	18 x 19 = 342 sq. ft.
Ivy Room Downstairs	\$110	\$60	Round tables	9 round tables Up to 90 people	54 x 33 = 1,782 sq. ft.

With a full or half day rental, breakout session rooms can be rented for a rate of \$20/hour.

Equipment available at no cost:

Podium, flipchart, chalkboard, whiteboard, overhead projector, lavalier microphone, TV/VCR, projection screen, extension cord, cart with an electrical plug in, and portable CD/cassette player.

Equipment charge:

- Extra flip charts \$12.00
- Laptop \$15.00
- LCD Projector \$20.00 (rental fee, not technical support)
- Laptop & LCD Projector \$30.00 (rental fee, not technical support)

Refreshments: please inquire if there are other options you desire. We will try to accommodate you.

Item	Cost	Quantity
Coffee	\$9.00	3.5 liter pot (11 12-oz cups)
Coffee	\$7.00	2.5 liter pot (8 12-oz cups)
Tea	\$5.00	2.5 liter pot (8 12-oz cups)
Orange or cranberry juice	\$10.00	carafe (9 6-oz glasses)
Soda	.75	per 12 oz can
Cookies	\$9.00	per dozen
Mini-muffins	\$7.00	per dozen
Regular muffins	\$10.00	per dozen
Scones	\$10.00	per dozen
Bagels with cream cheese	\$12.00	per dozen
Trail mix (peanuts, walnuts, raisins, dates)	\$12.00	per pound (6 ½-cup servings)
Seasonal fruit tray	\$15.00 \$25.00 \$35.00 \$45.00	10 people or less 15–20 people 20–30 people 35–40 people

Note: Users will be charged 100% of reservation amount, unless FSC is notified of a change 48 hours in advance.

FSC Meal Options

Effective 1/09

<p style="text-align: center;">1. Build-Your-Own Sandwich Bar (from Quillin's)</p> <p>Includes turkey and ham \$9.95 per person 2 kinds of cheeses Lettuce and tomato Choice of two salads included (Salad options: potato, coleslaw, 7-layer, Italian pasta, tossed, garden patch and waldorf) Croissants or assorted breads Assorted bars Option: soup & 1 salad, add \$2.00/person</p>
<p style="text-align: center;">2. Lasagna (from Quillin's)</p> <p>Lasagna (beef or vegetable), the vegetable has a white sauce \$9.95 per person Choice of two salads (Salad options: potato, coleslaw, 7-layer, Italian pasta, tossed, garden patch and waldorf) Garlic bread</p> <p style="text-align: center;"><u>Minimum of 10 guests required to order</u></p>
<p style="text-align: center;">3. BBQ Beef Sandwich (from Festival Foods)</p> <p>BBQ beef sandwich \$9.95 per person Potato salad Coleslaw Baked beans Assorted bars</p>
<p style="text-align: center;">4. Taco Nacho Buffet (from Festival Foods)</p> <p>Taco meat with hard and soft shells \$8.95 per person Accompaniments: lettuce, tomato, cheese, olives, jalapeno peppers, sour cream, salsa Tortilla chips Assorted bars Add Spanish rice <u>or</u> refried beans for \$1.50 extra per person</p>
<p style="text-align: center;">5. Sandwich Platter (from Bruiser's)</p> <p>Platter includes a sandwich, kettle chips, & pickle per person \$8.95 per person The following types of sandwiches are on the platter: ham & swiss on rye bread; turkey, bacon, swiss on wheat bread; tuna salad on croissant; chicken salad on croissant Add soup <u>or</u> salad (pasta salad, with ranch dressing, chicken, cheese) \$1.50/person Add both soup & salad \$3.00/person</p>
<p style="text-align: center;">6. Pizza (from St. Francis)</p> <p>Pizza of your choice \$8.00 per person 1 large pizza serves 4 – 5 people</p>
<p style="text-align: center;">7. Lunch of Your Choice</p> <p>You are welcome to bring in or cater food of your choice.</p>

Note: Users will be charged 100% of reservation numbers, unless FSC is notified of the reduced number **48 hours in advance**. You are also welcome to make your own catering arrangements or frequent local area restaurants.